



Swan Club

Hampton Hargate Primary School

Food & Drink Policy

Date: JANUARY 2026
Review date: JANUARY 2028

Hampton Hargate Primary School believes that all children, regardless of ability and behaviour are valued equally. Groups of pupils (eg. SEND pupils, children in care, EAL pupils etc) are not viewed as separate but are part of the whole school approach. As a Dyslexia Friendly School, we understand the importance of pupils acquiring literacy and numeracy whilst promoting a broad and balanced curriculum, accessible to all. We recognise that different children's needs are met through varied and flexible provision and the use of different styles of teaching & learning throughout the curriculum. Every Child Matters (ECM) is an important part of the school ethos and we encourage all staff, governors, visitors, helpers etc to play their part in promoting this. This policy therefore applies to all our children, regardless of their gender, faith, race, culture, family circumstances or sexuality.

This school is committed to safeguarding and promoting the welfare and safety of all children and expects all staff to share in this commitment. All staff must follow the guidelines set out in the relevant section of **myconcern®** which is available online.

Our Club is committed to providing healthy, nutritious and tasty food and drinks for children during our sessions. The Manager and staff will make every effort to ensure that food and drink is safely prepared and sensitive to the dietary, religious and cultural requirements of all the children.

When preparing food and drink, staff will ensure the safety of children and staff is paramount. All staff carry the Level 2 Food Handling Qualification.

The Manager and staff will ensure that food and drink offered to children takes account of any dietary requirements.

No child will ever be forced to eat or drink something against their will and the withholding or granting of food and drink will never be used as either a punishment or reward.

Kitchen Hygiene

All areas where food and drink are stored, prepared and eaten are prone to the spread of infections. Therefore, staff must be particularly careful to observe high standards of hygiene in such instances. To this end the following steps will be taken:

- Waste will be disposed of safely and all bins will be kept covered.
- Food storage facilities will be regularly and thoroughly cleaned.
- Kitchen equipment will be thoroughly cleaned after every use.
- Staff and children will wash and dry their hands thoroughly before coming into contact with food.
- If cooking is done as an activity, all surfaces and equipment involved will be thoroughly cleaned before and after the session.

Healthy Eating

Swans Club recognises the importance of healthy eating and a balanced and nutritious diet. Swans Club will endeavour to make a variety of foods available including; meat, vegetarian and vegan options, fruit, low fat and low sugar food will always be available. Sandwiches can be made with either brown or white bread, depending on a child's preference.

Fresh drinking water is available at all times.

Cultural and Religious Diversity

Swans Club and its staff are committed to embracing the cultural and religious diversity of the families who use our services. Swans Club is also keen to help introduce children to different religious and cultural festivals and events through different types of food and drink.

This policy will be reviewed every 2 years.

Review date: January 2028

This policy was adopted by the Swans Club Management Committee Management Committee.