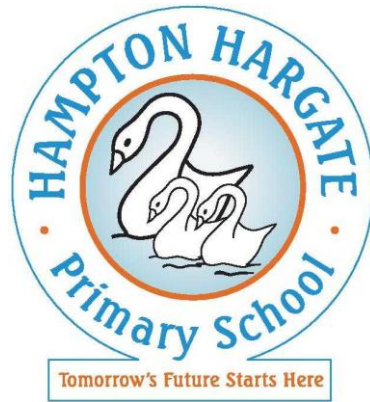




Hampton Hargate Primary School

Mobile Phone Policy

Date: AUTUMN 2026
Review date: SUMMER 2028

Hampton Hargate Primary School believes that all children, regardless of ability and behaviour are valued equally. Groups of pupils (eg. SEND pupils, children in care, EAL pupils etc) are not viewed as separate but are part of the whole school approach. As a Dyslexia Friendly School, we understand the importance of pupils acquiring literacy and numeracy whilst promoting a broad and balanced curriculum, accessible to all. We recognise that different children's needs are met through varied and flexible provision and the use of different styles of teaching & learning throughout the curriculum. Every Child Matters (ECM) is an important part of the school ethos and we encourage all staff, governors, visitors, helpers etc to play their part in promoting this. This policy therefore applies to all our children, regardless of their gender, faith, race, culture, family circumstances or sexuality.

This school is committed to safeguarding and promoting the welfare and safety of all children and expects all staff to share in this commitment. All staff must follow the guidelines set out in the relevant section of **myconcern®** which is available online.

Hampton Hargate Primary School recognises that digital technology plays an important role in modern life. However, our primary duty of care is to ensure a safe, focused, and distraction-free learning environment that promotes the physical, social and emotional well-being of our pupils.

As a primary school, we believe that the physical presence of mobile phones during the school day poses unnecessary risks to safeguarding, peer-to-peer interactions, and academic engagement. This policy outlines clear boundaries regarding mobile devices.

Hampton Hargate Primary School recognises that as pupils transition through school, especially Year 5 & Year 6, some parents may grant permission for them to walk to or from school independently to foster responsibility ahead of secondary school transitions. Where a pupil walks unaccompanied, they may choose to bring a mobile phone to school subject to the following conditions:

- **Parental Consent:** A completed and signed *Parental Consent Form for Mobile Devices* (see attached below) must be submitted prior to the phone being brought onto school grounds.
- **Immediate Hand-In:** Upon arrival at school, the pupil must immediately turn off their phone (power completely off, not on silent or vibrate) and hand it to their classroom teacher
- **Secure Storage:** All mobile phones will be stored in the cupboard within the classroom for the duration of the school day.
- **End of Day Collection:** Devices will be returned to pupils by the class teacher at the end of the school day. They must remain switched off and inside bags until the child has exited the school gates.

Disclaimer on Liability:

Hampton Hargate Primary School accept no responsibility or liability for the loss, theft, or damage of any mobile phone brought onto the premises under this allowance. Devices are brought to school entirely at the owner's risk.

MISUSE OF DEVICES

The use of mobile phones by pupils anywhere on the school site—including playgrounds, corridors, fields, and during wrap-around care (Before/After School Clubs)—is strictly prohibited.

Any unauthorised possession or use of a mobile phone will be treated as a direct breach of the school's **Behaviour Policy**. The following staging of consequences will apply:

- **First Offence:** The device will be confiscated immediately by staff and placed in a secure, locked location. The pupil may collect it at the end of the day, and a formal notification will be sent to the parents.
- **Second Offence:** The device will be confiscated and will **only** be released directly to a parent/carer. A formal meeting will be scheduled with the class teacher.
- **Subsequent Breaches / Serious Misuse:** If a pupil repeatedly breaches this policy, or uses a phone to capture imagery, video, or access inappropriate content on site, **the permission to bring a mobile phone to school will be**

permanently rescinded. Further sanctions may be applied in line with the school's Behaviour and Safeguarding policies.

The Policy will be reviewed every two years and agreed by the Governing Body.

Review Date: Autumn 2028

This policy was adopted by the Governing Body on:

Governing Body signed:

Date:

Year 5 & 6 Mobile Phone request form.

Name of child_____

Class:_____

I give permission for my child to bring their mobile phone to school but understand that the following will apply:

- Phones must be switched off when children enter the school gates – no use of phones on the school site is allowed.
- The phone (and any headphones etc) must be handed to the class teacher at the start of the day.
- Phones will be returned at the end of the day but children must not use their phone until they are off the school site.
- The school will not accept responsibility for damage or loss to any item.
- The school reserves the right to withdraw the offer of allowing mobile phones in school should the need arise.

Name of parent_____

Signature_____

Date_____

Mobile Phone Parental Consent Form

Please complete and return to your school's administration office before bringing a device to school.

- Pupil's Full Name: _____
- Class / Year Group: _____
- Riviera MAT Academy Name: _____
- Device Details (Make/Model if known): _____

Parental Declaration & Agreement

Please tick each box to confirm your agreement:

- ☐ I confirm that my child has permission to walk to/from school unaccompanied.
- ☐ I understand that the phone must be switched off and handed to the class teacher immediately upon arrival.
- ☐ I accept that the school and Trust bear no responsibility for loss, damage, or theft of the device.
- ☐ I understand that any breach of this policy will result in sanctions under the Behaviour Policy, and permission to bring the phone may be permanently withdrawn.

Parent/Carer Signature: _____ Date: _____

Pupil Commitment

To be signed by the pupil to show they understand and agree to follow the school rules:

- I agree to keep my phone turned off and hand it to my teacher as soon as I arrive at school.
- I understand that I am not allowed to use my phone at all while on school property.

Pupil Signature: _____ Date: _____