



National Teaching School
designated by

National College for
Teaching & Leadership

National Support School
designated by

National College for
Teaching & Leadership

Hampton Hargate Primary School
Hargate Way, Hampton Hargate,
Peterborough. PE7 8BZ Tel: 01733 296780
office@hampton-hargate.peterborough.sch.uk
www.hampton-hargate.peterborough.sch.uk



11th March 2019

Class teacher: EYFS or Yr1
Required from: September 2019
Full time or part time – Permanent position
Main Scale or UPS

Dear Applicant

Thank you for your interest in the position of EYFS or Yr1 Class Teacher at our school. The following documents are available for you:

Application Form
Job Description
Person Specification
Notice to applicants re criminal convictions
School Prospectus (please note that we are shortly about to publish our new prospectus.)

If you decide to apply for the post, please complete the application form in full and return it to the school on or before the closing date of midday on Monday 25th March 2019.

In order to be selected for interview, you should read the Job Description and Person Specification and explain in your supporting letter how you meet the requirements. Where possible, you should make reference to your experiences, areas of specialism or interest and detail your knowledge of the position in question. Letters should be a maximum of two sides of A4 with a font size of Arial 12.

Visits to the school are encouraged. Please contact the school office if you would like to arrange a visit.

Please indicate in your covering letter your preference of Full or Part Time and EYFS or Year 1. Please ensure that you complete all the relevant sections of the forms as your application cannot be considered without them.

If you have not received a reply within 6 school days of the closing date, you should assume that your application has not been successful.

The closing date is midday Monday 25th March 2019.

The interviews are expected to take place week beginning 1st April 2019 and will be confirmed with you.

Thank you for your enquiry and I look forward to receiving your application. If you need any further assistance, please do not hesitate to contact me.

Should you be shortlisted and invited for interview you will be asked to provide details for two referees. It is essential that the referees are aware that we will need to receive your references **prior** to interview.

Please note that this school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All appointments are conditional and subject to an enhanced DBS disclosure and two satisfactory references.

Yours sincerely,

A Lyons

Mr A Lyons
Headteacher



Jeśli potrzebujesz tłumaczenia tego listu prosimy skontaktować się z jednym z pracowników sekretariatu.

If you need this letter translating please contact the office staff.